

MINUTES

School 52 SBPT Meeting
 Wednesday, April 24, 2019
 4:00-5:00

Present: L. Stark, D. Branner, L. Wheeler, A. Schultheis, A. Simpson, S. Reuter, M. Calogero, L. Stark, A. Lyle, A. Mlian-Holmes, C. Labrosa, S. Head

<u>Administration</u>	<u>Parents</u>	<u>Teachers & Staff</u>		
M. Ferguson, Principal	J. Case	Term ends 2020	Term ends 2019	RTA Rep
A. Lyle, AP X	J. Cruz	D. Branner X	M. Calogero X	A. Schultheis X
	L. Stark X	A. Mlian-Holmes X	S. Reuter X	Term ends 2020
		L. Wheeler X		
		A. Simpson X		

Topic	Discussion	Action Items	Person(s) Responsible	Due Date
Welcome: Agenda Review & Update				
Job Share Proposal	Claire Labrosa and Stacy Head .5 and .5 split Proposal Shared with list of advantages to students, school and board. Proposed schedule presented. Claire would work with K-2 teachers and Stacy would work with Stacy. In the event that Claire or Stacy is absent the other teacher will substitute for the teacher. Concern for primary students not to receive daily service versus a couple of times of week for longer weeks.	Tabled for next meeting due to quorums needed		
PD Approvals	Anne Fiorino submitted a Gordon Method professional development proposal and it was voted upon and approved.	Approved		

DTSE Short-Term Recommendations for Schools April 2019

1. Recommendation: Tenet 4

By Sept. 4, 2019 all teachers, particularly teachers of Students with Disabilities, will work to promote daily independent practice in heterogeneous groups as a means of promoting student accountability for their own as well as supporting the learning of their peers. These groups should utilize cooperative learning techniques that foster accountability-- numbered heads together; think, pair, share; or similar techniques. Teachers will thus be provided with feedback/checks for understanding, and each student will be expected to show they understand the concept under study.

Anticipated Benchmarks: Activities:

- By August 30, 2019 administrators will provide professional development on cooperative grouping and/or other resources and techniques to foster accountability;
 - By Sept. 30, 2019 teachers, in collaboration with administration, will avail themselves of peer observation of cooperative groups in other classrooms and access coaching from these peers and other experts;
 - By Nov. 30, 2019 school leaders will utilize an electronic walkthrough tool which provides coaching on the independent practice provided in these cooperative groups as to embed this independent practice.
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- SBPT proposed by June 10, 2019 grade level teams will work collaboratively to work with each other and intervention teachers to identify cooperative learning strategies used. Danielle and Michelle will work on a form for teachers to use during their visit. SBPT members will inform constituents.
 - By August 30, 2019 Cooperative Learning PD ½ day
 - By November 30, 2019 administrators will conduct a walk-through to check for implementation of cooperative learning strategies. Walkthrough tool needs to be secured or created.

2. Recommendation: Tenet 4

By December 20, 2019 all teachers will effectively use an array of teaching/ learning strategies, which are proven to be particularly successful with Students With Disabilities, to help maximize student processing; these strategies must include chunking information into steps or parts, scaffolding complex concepts, utilizing visuals, including graphic organizers, checking for understanding, providing explicit corrective feedback, and building on vocabulary development.

Anticipated Benchmarks:

- By Nov. 1, 2019, school leaders will provide all teachers, general and special education, resources and/or PD opportunities with a focus on the identified explicit teaching strategies;
 - By December 20, 2019, school leaders will utilize the electronic walk-through tool to provide coaching and support to teachers, both general education and special education, on utilizing the identified teaching strategies to support all learners in their classroom.
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- Explicit Direct Instruction and instructional strategies for special education students PD by November 1, 2019
 - By December 20, 2019 walk through to check for implementation of explicit direct instruction and strategies for special education students. Walk through tool needs to be created or secured.

3. Recommendation: Tenet 2

By September 4, 2019, school leaders will create and implement a structure for Special Education instruction that includes co-planning expectations, scheduling of services and the utilization of staff to maximize services and supports for all students in compliance with mandates.

Anticipated Benchmarks:

- By May 6, 2019, school leaders will outline the expectation that Special Education Teachers and Special Education Teacher's Assistants are included in the planning of all CORE subject instruction in collaboration with General Education teachers in support of each student's IEP programming.

SBPT thought that this expectation could be shared at GLM

- By August 1, 2019 school leaders in collaboration with the school registrar and special education staff will create a master schedule that maximizes the instructional time of Special Education Teachers and Special Education Teacher's Assistants. Special Education staff should be included in the scheduling of flexible student groupings;

4. Recommendation: Tenet 3

By September 4, 2019, school leaders will create and implement a structure for Special Education instruction that includes co-planning expectations, scheduling of services and the utilization of staff to maximize services and supports for all students in compliance with mandates.

Anticipated Benchmarks:

- By May 6, 2019, school leaders will outline the expectation that Special Education Teachers and Special Education Teacher's Assistants are included in the planning of all CORE subject instruction in collaboration with General Education teachers in support of each student's IEP programming.
- By August 1, 2019 school leaders in collaboration with the school registrar and special education staff will create a master schedule that maximizes the instructional time of Special Education Teachers and Special Education Teacher's Assistants. Special Education staff should be included in the scheduling of flexible student groupings;

- By May 6, a written notice will be sent to teachers to emphasize co-planning expectations
- By May 9th, grade level meetings will discuss co-planning expectations

5. Recommendation: Tenet 3

By September 4, 2019, all teachers will teach science and social studies, in accordance with grade-level specific NYS standards and district-level curricular guidance, on a regular basis in accordance with the master schedule.

Anticipated Benchmarks:

- By June 30, 2019, school leaders will provide resources and support to teachers to effectively teach grade level appropriate Science and Social Studies;

Mrs. Reuter, School Librarian, will develop a list of resources available in the school for both science and social studies.


- By September 30, 2019, teachers, with the support of administrators, will document the horizontal and vertical articulation of building-based science and social studies activities and projects in relation to other required curricular areas between and across grades for the 19-20 school year.
- By September 4, 2019 science and social studies vertical and horizontal grade level projects with grade level specific curriculum and standards

6. Recommendation: Tenet 2

By September 4, 2019, school leaders and teacher leaders will ensure the use of electronic and web-based resources is aligned with grade level specific curriculum and standards.

Anticipated Benchmarks:

- By May 13, 2019, school leaders and teacher leaders will conduct a school-wide inventory to identify electronic and web-based resources being utilized by teachers and support staff as a part of classroom instruction and blended learning; (tasked to Danielle Branner and completed)
- By May 27, 2019, school leaders will share results of school-wide electronic and web-based resource inventory with RCSD content area directors and executive directors. RCSD content area directors and executive directors will provide feedback regarding appropriateness of resources and identify those that are research based and standards based;
- By June 14, 2019, school leaders will provide staff with an approved list of electronic and web-based resource to be utilized during instruction.

	By April 30 th higher order questions will be emailed			
Superintendent's Conference Day	Choice: 1. Be A Writer 2. Susan B. Anthony House			
Important Dates: 	State Testing: • Math – May 1 & 2 • Science Performance May 30 • Science Written – June 3 • NYSESLAT			
OPEN				

18-19 SBPT	DATES: May 15			
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RESOURCES:

Lesson Plan Template in Google Folder:

https://docs.google.com/document/d/1oyeeGNNiWrVOY7rN7jIB412SE7kBgTNb5bB5_4O2OAI/edit

Next Agenda Items:

- Lesson Plan Components
- Job share Proposal
- New SCEP
- Gentle Reminder Cupcakes by Michelle